

**DIVISION 21: STATE SUPPLY COMMISSION -**

*Supplementary Information Request No AS41*

*Question: Mr Johnson asked to see the updated guidelines.*

*Answer:* The State Supply Commission's Open and Effective Competition Policy states:

**“Waiving Quotations and Public Tenders**

Requests for quotations or calling of public tenders may be waived where:

the State Supply Commission determines that an exceptional circumstance exists that warrants the waiving of the tender process;...

For a public authority with total exemption, approval to waive public tenders must be granted by its accountable officer or authority.”

The State Supply Commission's Contract Process Guidelines state:

**“Amending the Contract**

An important part of contract management involves amending the contract to reflect changes that may become necessary over the contract period. Amendments may be necessary where:

the requirement changes e.g. quantities, delivery schedules and completion dates;

fiscal and financial changes e.g. changes which alter the level and timing of funding and payment; and

Government policy changes.”